



2009 GRANT APPLICATION

Rules of application: **(APPLICATIONS WHICH FAIL TO FOLLOW RULES BELOW, MAY NOT BE CONSIDERED.)**

- ✓ Applicant requests must be consistent with the purpose of the Coupeville Festival Association (CFA), which is to promote **historic preservation, community enhancement and arts and crafts.**
- ✓ Any individuals or organizations within the Coupeville (98239) area may apply.
- ✓ Requests must be accompanied by a **cover letter**. Cover letter should include the background of the individual or group applying and any related information the applicant feels would assist the Board of CFA to further understand the request. (Applicants may be asked to submit additional information to support their request.)
- ✓ Applications must include a completed **CFA Grant Application**.
- ✓ Applications must be postmarked **no later than Friday, October 23, 2009** to: Coupeville Festival Association, PO Box 611, Coupeville, WA 98239.
- ✓ Submit **8** copies of full application packet.
- ✓ Previous grant recipients: If you received a 2008 CFA Grant you **must** provide a report showing how your 2008 funds were utilized. Those applications without a report will NOT be considered.

Note:

- After review by the CFA Board at the November meeting, all applicants will be notified in writing.
- The CFA reserves the right to partially fund or deny any request.

Contact Name: _____ **Title:** _____

Organization: _____ **Phone:** _____

Address: _____

Grant Request: (Be specific when relating your funding needs. Include amount of money requesting and how you plan to use the funds. Use additional paper if necessary.)

Project Budget: (Describe your project's budget and exactly what portion of the project these funds will provide.)

Project Timeline: (Describe the duration of your project, including the start and completion dates.)